

**Boquet Valley CSD  
Regular Meeting  
Thursday, March 10, 2022  
Lake View Campus - Westport, NY**

**OFFICIAL MINUTES**

1. **Call to Order** At: 6:00 PM By: President Reynolds

2. **Pledge of Allegiance**

3. **Roll Call**

[X]Dina Garvey [X]Evan George-entered 6:01 PM [X]Sarah Kullman [X]Philip Mero  
[X]Heather Reynolds [X]Suzanne Russell [X]Micah Stewart

4. **Attendees**

Present: Joshua Meyer, Superintendent

Jana Atwell, District Clerk

Sharlene Petro-Durgan, District Treasurer

Visitors: Jennifer Barber

Alena Crandall-Otis

Isabella Johnson

Ariel Kerr

Muriel Kerr

Julie Bisselle

5. **Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 6:01 PM Motion: Sarah Kullman Second: Dina Garvey Yes: 7 No: 0 Abstain: 0  
Accept

Out: 6:48 PM Motion: Micah Stewart Second: Evan George Yes: 7 No: 0 Abstain: 0  
Accept

No action taken.

- b. Motion to return to regular session at 7:04 PM.

Motion: Phil Mero Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

6. **Presentations**

- a. 3D Printing Club - A presentation and demonstration of the 3D printing machine was provided by Technology Teacher Joe Graney and 4 student members of the after school Printing Club followed by an informative question and answer session. Each Board member was presented with a name plate.

- b. Youth Art Month - Art Teacher Jennifer Barber was present this evening to share a display and photos of Kindergarten through grade 5 student artwork in celebration of Youth Art Month. Several students have been chosen to have their artwork on display at the NYS Art Teacher Exhibit, the Lake Placid Center for the Arts and locally at the Westport Heritage House.

## 7. Approval of Minutes

- a. Approve the minutes of the February 10, 2022 Regular Meeting as presented.

Motion: Micah Stewart      Second: Phil Mero      Yes: 7 No: 0 Abstain: 0      Accept

## 8. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

## 9. Financials

- a. Approve the following financial reports:
  - i. Warrant 8A dated 2/2/22
  - ii. Warrant 8B dated 2/9/22
  - iii. Warrant 8C dated 2/16/22
  - iv. Warrant 8D dated 2/23/22
  - v. Budget Status Report General Fund 2/28/22
  - vi. Budget Status Report School Lunch Fund 2/28/22
  - vii. Revenue Status Report General Fund 2/28/22
  - viii. Revenue Status Report School Lunch Fund 2/28/22
  - ix. Capital Project Bank Account Reconciliation 2/28/22
  - x. Debt Service Bank Account Reconciliation 2/28/22
  - xi. Payroll Bank Account Reconciliation 2/28/22
  - xii. Extraclassroom Bank Account Reconciliation 2/28/22
  - xiii. Financial Statement of Extraclassroom Activity Fund 2/1/22- 2/28/22
  - xiv. Multi-Fund Bank Account Reconciliation 2/28/22
  - xv. Treasurer's Report for Multi-Fund Month of February 2022
  - xvi. Cafeteria Profit & Loss Statement July - February 2022
  - xvii. Cash Flow Report July - February 2022
  - xviii. Fund Balance Projection 2021-2022
  - xix. Claims Audit Report February 2022

Motion: Sue Russell      Second: Sarah Kullman      Yes: 7 No: 0 Abstain: 0      Accept

## 10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #12530, 1371, 12551, 1059, 12507, 670, 1132, 555, 2869, P01-14-15, 1214, 12442, 1170, 1301 and 12464.

Motion: Evan George      Second: Phil Mero      Yes: 7 No: 0 Abstain: 0      Accept

## 11. Action Items - Consent Agenda

- a. Approve the service contract with James Shultis, Educator and Consultant, to provide one (1) in-person session, up to three (3) hours in-person student sessions on transgender and nonbinary identities and experiences and how to build an affirming, inclusive environment for students and families, and up to four (4) hours additional support to student leaders and the DEI Committee to provide subject matter expertise and consultant on future work and projects in the amount of \$2,128.00.
- b. BE IT RESOLVED, upon the recommendation of the Superintendent the Boquet Valley Central School District Board of Education approves canceling and waiving interest, penalties and other charges pursuant to Real Property Tax Law, Section 1182, on parcels owned by Vincent Place in the towns of Elizabethtown and Westport and canceling all interest charged by the school district on the same parcels, and authorizing a refund to Mr. Place in the amount of \$3,141.21.
- c. Approve the amendment to the 2021-2022 Student and Parent Handbook - Dress Code section 8 g.Masks.
- d. Accept and approve the St. Lawrence/Lewis BOCES Cooperative Purchasing Bid for the 2022-2023 fiscal year starting July 1, 2022 through June 30, 2023 to purchase fuel oil from MX Petroleum at the quoted fixed price per gallon as follows:
  - i. MVC main building \$2.7401
  - ii. MVC bus garage \$2.8910
  - iii. LVC main building \$2.8910
  - iv. LVC bus garage \$2.8910

Motion: Phil Mero      Second: Sarah Kullman      Yes: 7 No: 0 Abstain: 0      Accept

## 12. Personnel - Consent Agenda

- a. Approve the appointment of Abbey Cramer to the permanent full-time (12 month) position of Secretary to the Principal (civil service title clerk) effective February 28, 2022.
- b. Approve the appointment of Stacy Pulsifer to the permanent full-time (12 month) civil service position of Senior Mechanic/Maintenance Person/Bus Driver effective March 2, 2022.
- c. Accept and approve the resignation of Stephanie Booth from her position as Cook Manager effective February 23, 2022.
- d. Approve the deletion of one (1) Cook Manager title and position and replace it with a Food Service Helper title and position effective February 23, 2022.
- e. Approve the probationary appointment of Theresa McAuley to the full-time (10 month) civil service position of Teacher Aide at an hourly rate of \$13.54 effective

March 14, 2022 with a 120 day probationary period commencing March 14, 2022 and anticipated to end on or about November 17, 2022.

- f. Approve the appointment of Austin Carmody to the position of long-term substitute (non-certified) Special Education Teacher effective March 14, 2022 for the remainder of the 2021-2022 school year at a daily rate of \$150.00. Effective April 8, 2022 the salary will increase to \$43,614 (Step 1) prorated April 8, 2022 to June 24, 2022.
- g. Approve the appointment of Tyler Kepes to the part-time (10 month) position of OASIS Program Assistant at an hourly rate of \$20.00 effective February 28, 2022 for the remainder of the 2021-2022 school year.
- h. Approve the appointment of Bridget Snow as a tutor on an as needed basis at an hourly rate of \$52.00 effective March 2, 2022.
- i. Accept the resignation as submitted by Amy Nelson from the extra-curricular position of Music Ensemble II (show choir) Advisor for the 2021-2022 school year.
- j. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2021-22 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport teams engage in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid:
  - i. Golf Co-Coach (\$1055 each) - Keith Lobdell
  - ii. Golf Co-Coach (\$1055 each) - David Kirkby
  - iii. Modified Softball Coach (\$2110) - Irwin Borden
  - iv. Basketball Chaperone (\$38.54/2 games, \$47.52/3 games) - Tom Bisselle

Motion: Evan George      Second: Sue Russell      Yes: 7 No: 0 Abstain: 0      Accept

### **13. Board Discussion**

- a. CVES Board Member Nomination

Current Boquet Valley CSD CVES Board representative Doug Spilling's term expires on June 30, 2022. Mr. Spilling will not be running for reelection therefore our district may nominate a Board candidate to run for an open seat. Nominations for the annual election of CVES Board Members will be accepted until March 29, 2022 for eight seats: six will be a three-year term of office from July 1, 2022 to June 30, 2025 and two seats for an unexpired term of office from April 29, 2022 to June 30, 2022. The election will occur on April 28, 2022 by component district Boards of Education at a meeting held in their individual districts.

### **14. Policy (none at this time)**

### **15. Director of Student Support Services Report - Nelly Collazo**

Director Collazo shared information regarding the extended school day grant (OASIS - Opportunities and Supports in Schools) which is currently providing academic support and enrichment to approximately 30 students. The program is provided at both campuses and works in collaboration with ACAP while at the Lake View Campus. Mrs. Collazo

also discussed Pre-Kindergarten registration, and new procedures to simplify the process for Board approval of special education annual review recommendations.

## 16. Superintendent's Update

- a. Project Update - Superintendent Meyer and architects Mike Harris and Eric Robert will be meeting with NYSED March 17 for further discussion regarding the capital project.
- b. Superintendent's Report - See attached
  - i. Mask language will be omitted from the Student and Parent Handbook for the remainder of the 2021-22 school year.
  - ii. Grade 3-8 and Regents testing will be held this year.
- c. Budget Discussion - See attached

## 17. Public Comment

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Floor opened for public comment, none voiced.

## 18. Executive Session - not needed

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#5) to discuss collective negotiations pursuant to Article 14 of the Civil Service Law.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

## 19. Next Meeting

- a. Budget Meeting Thursday, March 24, 2022 6:00 PM Lake View Campus
- b. Regular Meeting Thursday, April 7, 2022 6:00 PM MountainView Campus
- c. ~~Budget~~ Special Meeting (CVES Budget & Board Member Vote) Thursday, April 28, 2022 ~~\*\*\*CANCELED\*\*\*~~

## 20. Adjournment

Time: 7:58 PM Motion: Sarah Kullman Second: Micah Stewart Yes: 7 No: 0 Abstain: 0

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: April 13, 2022